

## FINANCIAL RULES AND REGULATIONS OF FECAFOOT

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#### CHAPTER I GENERAL PROVISIONS

Article 1: These financial rules and regulations lay down the financial terms and conditions relating to the rights of elected officials, members of committees and professional groups within the framework of FECAFOOT activities.

#### CHAPITER II DUTIES OF ELECTED OFFICIALS

#### **Article 2: Travel**

The travel expenses of FECAFOOT elected officials shall be borne by the Federation within the limits of the appropriations provided for in the budget, in accordance with the following provisions:

#### (1) Abroad by air

President of FECAFOOT:

Members of the Executive Committee:

Members of the General Assembly and other Economy Class.

members:

Business Class

Premium Class

Economy Class.

#### (2) In Cameroon by air

President of FECAFOOT:

Members of the Executive Committee:

Members of the General Assembly and other Economy Class.

members:

Business Class

Business Class

#### (3) In Cameroon by train

President of FECAFOOT:

Members of the Executive Committee:

Members of the General Assembly and other Sleeping car.

members:

#### (4) In Cameroon by motor vehicle

Fuel shall be allocated on the basis of 10 litres of fuel per 100 kilometres, with a limit of 60000 CFA francs per journey.

#### CHAPTER III

### EXPENSES RELATED TO GENERAL ASSEMBLY AND EXECUTIVE COMMITTEE

#### SESSIONS AND MISSIONS OF FECAFOOT ELECTED OFFICIALS

#### **Article 3: Session Allowances and Mission Expenses**

- (1) The session allowance of the President of FECAFOOT, net of taxes, shall be 60 000 (sixty thousand) CFA francs per day. This amount shall be multiplied by the number of session days of each Executive Committee or General Assembly.
- (2) The session allowances of members of the Executive Committee of FECAFOOT, net of taxes, shall be 50 000 (fifty thousand) CFA francs per day. This amount shall be multiplied by the number of session days of each Executive Committee or General Assembly.
- (3) The session allowances of the members of the FECAFOOT General Assembly, net of taxes, shall be 50 000 (fifty thousand) CFA francs per day. This amount shall be multiplied by the number of session days of each General Assembly.
  - (4) The mission expenses within Cameroon shall be as follows:

• President of FECAFOOT:	45 000 CFA francs
• Members of the Executive Committee:	40 000 CFA francs
Chairpersons of Standing Committees:	40 000 CFA francs
Chairpersons of judicial bodies:	40 000 CFA francs
• Members of the General Assembly:	40 000 CFA francs
Members of judicial bodies:	35 000 CFA francs
• Presidents of regional football leagues:	35 000 CFA francs
Presidents of divisional football leagues:	20 000 CFA francs
Members of regional councils:	20 000 CFA francs
• Members of regional committees:	20 000 CFA francs
Members of regional judicial bodies:	20 000 CFA francs
Members of divisional league councils:	15 000 CFA francs
• Members of divisional committees and judicial	15 000 CFA francs
bodies:	

(5) The mission expenses abroad shall be as follows:

#### Africa – America – Europe – Asia – Oceania

•	Preside	nt of FEC	AFOOT:			140 000 CFA francs
•	Membe	rs of the I	Executive (	Comm	ittee:	120 000 CFA francs
•	Membe	rs of the (	General As	sembly	y:	70 000 CFA francs
•	Other	elected	officials	and	committee	65 000 CFA francs
	membe	rs:				

(6) In addition to the expenses indicated above, the President of FECAFOOT may determine the representation expenses necessary during missions. They may not

exceed 500 000 CFA francs and must be justified within 48 hours of the end of the mission.

#### Article 4: Non-accumulation of Allowances

No FECAFOOT elected official shall receive session allowances in more than one capacity. He/she shall receive only the highest one.

#### **Article 5**: Travel Expenses of FECAFOOT Elected Officials

- (1) In addition to the mission expenses indicated above, the President may determine the representation expenses necessary during missions. They may not exceed 500 000 CFAF and must be justified within 48 hours of the end of the mission.
- (2) The travel expenses of members of the Executive Committee, the General Assembly and committees of remote regions such as the Far-North, North and Adamaoua shall be based on the prevailing economy class airfare.
- (3) The travel expenses of members of the Executive Committee, the General Assembly and committees of the other regions of Cameroon shall be based on the VIP rate of land transport agencies.
- (4) The travel expenses of members of FECAFOOT shall be calculated based on the cost of transport by VIP bus between Douala and Yaounde and on the schedule of travel expenses of officials.
- (5) The fuel allowances of members of the Executive Committee shall be calculated on the basis of 10 litres of fuel per 100 kilometres, with a limit of 50000 CFA francs per journey, and shall be refunded only upon completion of the mission and presentation of supporting documents.
- (6) FECAFOOT may enlist the services of a specialized transport or vehicle rental agency for the transportation of members of the Executive Committee and other committees.

## Article 6: Board and Lodging of FECAFOOT Elected Officials and Members of Delegation on Mission

- (1) Members of the Executive Committee shall be lodged in a 3\* or 4\* hotel selected by FECAFOOT. The President of the Federation shall be entitled to a suite.
- (2) Any member of the General Assembly or committee of FECAFFOT shall be entitled to 35000 CFA francs for lodging expenses during General Assembly or committee sessions as well as missions.
- (3) Each year, FECAFOOT shall, after review, draw up a list of approved hotels of various standards to lodge members of the General Assembly and committees according to their status. The payment ceiling shall be 35000 CFA francs per night.
- (4) The number of nights granted to members of delegation from the Far-North and North Regions shall not exceed 3 (three), in addition to the number of session days.

- (5) The number of nights granted to members of delegation from the Adamaoua and East Regions shall not exceed 2 (two), in addition to the number of session days, where the session period is extended.
- (6) Members of delegation from the other regions shall be entitled to one night, in addition to the number of session days, where the session period is extended.
- (7) The number of nights shall depend on the number of mission days granted to a member of FECAFOOT.
  - (8) The hotel expenses and full board shall be as follows:

Status	Dla-Yde-Gra (in CFA francs)	Other towns in Cameroon (in CFA francs)	Abroad (in CFA francs)
President	80 000	70 000	110 000
Executive Committee members	60 000	50 000	100 000
General Assembly and committee members	40 000	35 000	90 000
Committee and regional league members	30 000	25 000	80 000
Committee and divisional league members	20 000	20 000	65 000

- (9) Where the expenses are borne by FECAFOOT, they shall not be paid to the person concerned.
- (10) FECAFOOT shall not reimburse any person who contravenes the foregoing provisions.

# CHAPTER IV BENEFITS OF MEMBERS OF FECAFOOT BODIES, PLAYERS, MANAGERS, OFFICIALS AND COACHES

#### **Article 7: Players**

(1) Any player called up in a subdivisional, divisional, regional or national selection shall be entitled to reimbursement of the actual expenses incurred and payment of any loss of earnings determined by the Secretary-General of FECAFOOT.

#### (2)A 5 000 CFA francs game bonus may be granted.

- (3) The ceiling for reimbursement of actual expenses shall be 10 0000 CFA francs. The reimbursement of such expenses shall be based on the statutory rates in force in the zone concerned.
- (4) A licensed player and any other person concerned shall be entitled to medical coverage.

#### Article 8: Members of Bodies, Officials, Coaches and Trainers

- (1) Members of bodies, officials, coaches and trainers shall be issued a card granting them free access to all stadiums nationwide.
- (2) The card referred to above shall be issued by the Secretary-General of FECAFOOT. It shall be valid for all sporting events organized by FECAFOOT.
- (3) The card shall grant access to the following stands, except for matches involving the senior national team and the finals of the Cup of Cameroon:

#### (a) The Presidential Stand

- Members of the Executive Committee and the Secretary-General;
- Presidents of Professional League clubs with a valid licence;
- Chairpersons of standing committees;
- Honorary members;
- Members of the judicial bodies of FECAFOOT;
- Presidents of specialized leagues;
- Presidents of regional leagues;
- The National Technical Director and his assistants;
- National coaches;
- Heads of Department of FECAFOOT.

#### (b) The VIP Stand

- Members of standing committees;
- Members of regional councils;
- Chairpersons of regional committees;
- Members of the steering committees of professional league clubs with a valid licence;
- Presidents of divisional leagues;
- Former international football players;
- Professional League and Women's League first division coaches and referees, upon presentation of a valid licence;
- FECAFOOT senior staff upon presentation of a professional card;
- First Division players with a valid licence.

#### (c) Stands "A" and "B"

- Members of divisional committees;
- Members of divisional councils:
- Presidents of subdivisional leagues and members of subdivisional councils;
- Registered male and female players;
- Regional, Divisional and second division Women's League referees with a valid licence.

(4) Access cards shall be issued by category upon payment of the following annual fees:

Presidential Stand
VIP Stand
Stands "A" and "B"
Grandstands
Presidential Stand
10 000 CFA francs
5 000 CFA francs
3 000 CFA francs

#### Article 9: Clubs and Leagues

During the final of the Cameroon Cup, clubs shall receive the following:

#### (1) Professional League clubs

5invitations per professional league club as follows:

- 1 for the Presidential Stand and 1 pass
- 2 for the VIP Stand
- 1 for Stand "A"
- 1 for Stand "B"

#### (2) Finalists

60 invitations per club as follows:

- 2 for the Presidential Stand and 2 passes
- 10 for the VIP Stand
- 13 for Stand "A"
- 35 for Stand "B"

#### (3) Regional leagues

30 invitations per League as follows:

- 1 for the Presidential Stand and 1 pass
- 14 for the VIP Stand
- 10 for Stand "A"
- 5 for Stand "B"

## CHAPTER V SCALE OF FINANCIAL CONTRIBUTIONS

#### Article 10: Purpose

This scale of financial contributions determines the amounts of the various fees and special fines provided for by the General Regulations of FECAFOOT, namely:

- annual dues of members of FECAFOOT;
- membership fees;
- licence fees;
- Official Bulletin subscription fee;
- protest fees;
- appeal fees;
- transfer objection fees;

- player release fees;
- international transfer application fees;
- transfer application fees;
- application fees to host international friendlies; and
- special fines.

#### **Article 11: Annual Contributions**

(1) Annual contributions of members of FECAFOOT:

(a) the Cameroon Professional Football League				
representing professional football:	2 000 000 CFA francs;			
(b) regional leagues representing amateur football:	250 000 CFA francs;			
(c) players' association (SYNAFOC):	250 000 CFA francs;			
(d) association of football coaches and instructors:	250 000 CFA francs;			
(e) association of referees and assistant referees:	250 000 CFA francs;			
(f) association of sports medical personnel: 250 000 CFA francs;				
(g) Specialized Youth League: 250 000 CFA francs;				
(h) Specialized Futsal League: 250 000 CFA francs;				
(i) the Specialized Women's Football League:	250 000 CFA francs;			
(j) Specialized Beach Soccer League:	250 000 CFA francs;			
(k) Specialized Corporate and Veterans Football League:	250 000 CFA francs.			

(2) Annual contributions of FECAFOOT elected officials:

(a) President of FECAFOOT:	300 000 CFA francs;
(b) Vice-Presidents of FECAFOOT:	200 000 CFA francs;
(c) President of the Professional League and other Emergency Committee members not holding the	
position of President or Vice-President:	200 000 CFA francs;
(d) Members of the Executive Committee:	175 000 CFA francs;
(e) Members of the General Assembly who are	
members of a Standing Committee:	15 000 CFA francs;
(f) Members of the General Assembly:	10 000 CFA francs.

#### **Article 12: Membership Fees**

- (1) The General Regulations of FECAFOOT provide for the payment of FECAFOOT membership fees.
  - (2) The membership fee shall be 30 000 (thirty thousand) CFA francs.
- (3) The fee shall be payable only once when registering the club with FECAFOOT.

(4) Special provisions to amend or supplement paragraphs (2) and (3) above may be issued by resolution of the Executive Committee.

#### **Article 13: Competition Entry Fees**

- (1) The General Regulations of FECAFOOT provides for competition entry fees. The competitions concerned shall be national leagues and the Cup of Cameroon.
  - (2) The amounts of competition entry fees shall be as follows:

#### First Division Clubs

■ Cup of Cameroon: 75 000 CFA francs

#### Second Division Clubs

■ Cup of Cameroon: 50 000 CFA francs

#### Regional League Clubs

Entry fee:	10 000 CFA francs
Championship:	20 000 CFA francs
Cup of Cameroon:	20 000 CFA francs

#### **Divisional League Clubs**

Entry fee:	6 000 CFA francs
Championship:	10 000 CFA francs
Cup of Cameroon:	10 000 CFA francs

#### Junior, Cadet and Minor League Clubs

Entry fee:	10 000 CFA francs
Championship:	5 000 CFA francs
Cup of Cameroon:	5 000 CFA francs

#### Corporate and Veterans League Clubs

Entry fee:	10 000 CFA francs
Championship:	20 000 CFA francs
Cup of Cameroon:	20 000 CFA francs

#### Women's League Clubs

•	Entry fee:	5 000 CFA francs
•	Championship:	5 000 CFA francs
•	Cup of Cameroon:	5 000 CFA francs

#### Futsal and Beach Soccer League Clubs

•	Championship:	20 000 CFA francs
•	Cup of Cameroon:	10 000 CFA francs

#### Article 14: Insurance and License Fees

- (1) The General Regulations of FECAFFOT provides for license fees. They shall apply to players, officials, coaches and referees.
  - (2) The amounts shall be as follows:

#### (a)Players

The General Regulations of FECAFOOT provides for insurance and licence fees for players the amounts of which shall be as follows:

-	First Division player's licence:	20 000 CFA francs;
-	Second Division player's licence:	15 000 CFA francs;
-	Regional League player's licence:	5 000 CFA francs;
-	Divisional or Subdivisional League player's licence:	4 000 CFA francs;
-	Junior League player's licence:	3 000 CFA francs;
-	Cadet League player's licence:	2 000 CFA francs;
-	Minor League player's licence:	2 000 CFA francs;
-	Women's Football League player's licence:	4 000 CFA francs;
-	Futsal League player's licence:	5 000 CFA francs;
-	Beach Soccer League player's licence:	5 000 CFA francs;
-	Corporate and Veterans League player's licence:	10 000 CFA francs;

#### (b)Officials

The General Regulations of FECAFOOT provides for licence fees for officials the amounts of which shall be as follows:

- First Division official's licence:	25 000 CFA francs;
- Second Division official's licence:	20 000 CFA francs;
- Regional League official's licence:	15 000 CFA francs;
- Divisional or Subdivisional League official's licence:	10 000 CFA francs;
- Junior, Cadet and Minor League official's licence:	7 500 CFA francs;
- Women's Football League official's licence:	7 500 CFA francs;
- Futsal League official's licence:	10 000 CFA francs;
- Beach Soccer League official's licence:	10 000 CFA francs;
- Corporate and Veterans League official's licence:	10 000 CFA francs;

#### (c)Coaches

The General Regulations of FECAFOOT provides for licence fees for coaches the amounts of which shall be as follows:

- First Division Coach Licence: 20 000 CFA francs;

-	Second Division Coach Licence:	15 000 CFA francs;
-	Regional League Coach Licence:	10 000 CFA francs;
-	Divisional or Subdivisional League Coach Licence:	7 500 CFA francs;
-	Junior League Coach Licence:	7 000 CFA francs;
-	Women's Football League Coach Licence:	7 000 CFA francs;
-	Futsal League Coach Licence:	7 500 CFA francs;
-	Beach Soccer League Coach Licence:	7 500 CFA francs;
-	Corporate and Veterans League Coach Licence:	10 000 CFA francs;
-	Minor League Coach Licence:	7 000 CFA francs;

#### (d)Referees

The General Regulations of FECAFOOT provides for licence fees for referees the amounts of which shall be as follows:

-	International Referee and Assistant Referee Licence:	25 000 CFA francs;
-	Federal Referee and Assistant Referee Licence 1:	15 000 CFA francs;
-	Federal Referee and Assistant Referee Licence 2:	20 000 CFA francs;
-	Regional Referee and Assistant Referee Licence:	10 000 CFA francs;
-	Divisional and Subdivisional Referee and Assistant Referee Licence:	7 500 CFA francs;
-	Youth Football Referee Licence:	6 000 CFA francs;
-	Futsal Championship Referee Licence:	7 500 CFA francs;
-	Beach Soccer Championship Referee Licence:	7 500 CFA francs;

(3) The issuance of duplicate licences shall be subject to payment of a fee equivalent to half of the amount paid for issuance of the licence.

#### Article 15: Annual Official Bulletin Subscription Fee

The General Regulations of FECAFOOT provides for annual Official Bulletin subscription fees the amounts of which shall be as follows:

(1) Annual subscription fees of FECAFOOT members:

- First Division clubs:	25 000 CFA francs
- Second Division clubs:	15 000 CFA francs
- Regional League clubs:	12 000 CFA francs
- Divisional and Subdivisional League clubs	: 5 000 CFA francs
- Junior, Cadet and Minor League clubs:	2 000 CFA francs
- Women's Football League clubs:	2 000 CFA francs

- Corporate and Veterans League clubs:	15 000 CFA francs
- National Futsal League clubs:	5 000 CFA francs
- National Beach Soccer League clubs:	5 000 CFA francs
- Players' Association (SYNAFOC):	10 000 CFA francs

#### (2) Annual subscription of FECAFOOT elected officials:

-	Presidents:	20 000 CFA francs
-	Vice-Presidents:	15 000 CFA francs
-	Professional League President and other members of the Emergency Committee not holding the position of President or Vice- President:	12 000 CFA francs
-	Members of the Executive Committee:	10 000 CFA francs
-	Members of the General Assembly who are members of a Standing Committee:	5 000 CFA francs
-	Members of the General Assembly:	3 000 CFA francs

#### **Article 16: Transfer Objection Fees**

The General Regulations of FECAFOOT provides for transfer objection fees the annual amounts of which shall be as follows:

Professional League clubs: 25 000 CFA francs
 Amateur League clubs: 15 000 CFA francs

#### **Article 17: Player Release Fees**

Player release fees shall be as follows:

- First Division player:	75 000 CFA francs
- Second Division player:	50 000 CFA francs
- Regional League player:	15 000 CFA francs
- Divisional League player:	10 000 CFA francs
- Subdivisional League player:	5 000 CFA francs
- Junior, Cadet and Minor League player:	4 000 CFA francs
- Women's Football League player:	3 000 CFA francs
- Corporate and Veterans League player:	50 000 CFA francs

- Beach Soccer and Futsal League player: 5 000 CFA francs

#### **Article 18: Protest Fees**

The General Regulations of FECAFOOT provide for protest fees the amounts of which shall be as follows:

Regional, Divisional and Subdivisional League clubs:

Qualification protest: 10 000 CFA francs
 Technical protest: 15 000 CFA francs

■ *Junior, Cadet and Minor League clubs:* 

- Qualification protest: 10 000 CFA francs

- Technical protest: 15 000 CFA francs

■ <u>Women's Football League clubs</u>:

- Qualification protest: 10 000 CFA francs

- Technical protest: 15 000 CFA francs

■ <u>Corporate and Veterans League clubs:</u>

- Qualification protest: 30 000 CFA francs

- Technical protest: 50 000 CFA francs

■ Futsal and Beach Soccer League clubs:

- Qualification protest: 10 000 CFA francs

- Technical protest: 15 000 CFA francs

• Clubs participating in the Cup of Cameroon:

- Qualification protest: 50 000 CFA francs

- Technical protest: 50 000 CFA francs

#### **Article 19: Appeal Fees**

The General Regulations of FECAFOOT provides for appeal fees the amounts which shall be as follows:

- appeal against a decision of the Subdivisional Homologation and Disciplinary Committee: 20 000 CFA francs

- appeal against a decision of the Divisional Homologation and Disciplinary Committee: 50 000 CFA francs

- appeal against a decision of the Regional Homologation and Disciplinary Committee: 100 000 CFA francs

- appeal against a decision of the Professional Football

League Homologation and Disciplinary Committee: 150 000 CFA francs

- appeal against a decision of the Federation's Homologation and Disciplinary Committee or the Cameroon Professional Football League Appeal Committee:

200 000 CFA francs

1 000 CFA francs

#### Article 20: Application Fee to Host a Friendly Match against a Foreign Club

The General Regulations of FECAFOOT provides for application fees to host friendly matches against foreign clubs. The application fee shall be 100 000 CFA francs.

#### **Article 21:** Special Fines

(1) The amount of special fines for the following offence	es shall be as follows:
(a) non-compliance with age category and failure to upgrade players:	200 000 CFA francs
(b) fielding of a player based abroad without prior authorization by FECAFOOT:	
·	200 000 CFA francs
(c) hosting of a match with a foreign club without	
authorization:	1 000 000 CFA
	francs
(d) use of a fictitious or assumed name by a club:	200 000 CFA francs
(e) warning in the course of a match:	
Regional League:	2 000 CFA francs
Divisional and Subdivisional Leagues:	1 000 CFA francs
Junior, Cadet and Minor Leagues:	500 CFA francs
Women's Football League:	500 CFA francs
<ul><li>Corporate and Veterans League:</li></ul>	3 000 CFA francs

Futsal and Beach Soccer Leagues:

Cup of Cameroon:	10 000 CFA francs		
(f) Expulsion in the course of a match:			
Regional League:	4 000 CFA francs		
Divisional and Subdivisional Leagues:	2 000 CFA francs		
Junior, Cadet and Minor Leagues:	1 000 CFA francs		
<ul> <li>Women's Football League:</li> </ul>	1 000 CFA francs		
Corporate and Veterans League:	4 000 CFA francs		
Futsal and Beach Soccer Leagues:	2 000 CFA francs		
Cup of Cameroon:	20 000 CFA francs		
(g) Law and order in stadiums:	100 000 CFA francs		

(h) Participation of a suspended licence holder in a friendly match:	100 000 CFA francs
(i) Forfeiture of clubs:	
Regional League:	250 000 CFA francs
Divisional and Subdivisional Leagues:	150 000 CFA francs
• Junior League:	50 000 CFA francs
Cadet and Minor Leagues:	50 000 CFA francs
Women's Football League:	10 000 CFA francs
Corporate and Veterans League:	300 000 CFA francs
Futsal and Beach Soccer Leagues:	150 000 CFA francs
Cup of Cameroon:	500 000 CFA francs
(j) Failure to produce a licence:	
Regional League:	2 000 CFA francs
<ul> <li>Divisional and Subdivisional Leagues:</li> </ul>	1 000 CFA francs
Women's Football League:	1 000 CFA francs
Corporate and Veterans League:	3 000 CFA francs
Futsal and Beach Soccer Leagues:	1 000 CFA francs
Cup of Cameroon:	10 000 CFA francs
(k) Numbering of jerseys:	
Regional League:	2 000 CFA francs
Divisional and Subdivisional Leagues:	1 000 CFA francs
• Junior, Cadet and Minor Leagues:	500 CFA francs
Women's Football League:	500 CFA francs
Corporate and Veterans League:	5 000 CFA francs
Futsal and Beach Soccer Leagues:	1 000 CFA francs
The Cup of Cameroon:	10 000 CFA francs
(j) Late arrival at the stadium:	
Regional League:	10 000 CFA francs
<ul><li>Divisional and Subdivisional Leagues:</li></ul>	5 000 CFA francs
• Junior, Cadet and Minor Leagues:	2 000 CFA francs
Women's Football League:	10 000 CFA francs
Corporate and Veterans' League:	10 000 CFA francs
Futsal and Beach Soccer Leagues:	5 000 CFA francs
<ul><li>The Cup of Cameroon</li></ul>	100000 CFA
	francs

(2) In the event of forfeiture during a Cup of Cameroon match organized by FECAFOOT, the amounts stipulated in paragraph 1(i) above shall remain the same, *mutatis mutandis*.

#### CHAPTER VI MISCELLANEOUS AND FINAL PROVISIONS

#### **Article 22: Payment of Membership Fees**

- (1) All former clubs shall have six months within which to pay their membership fees, in accordance with the provisions of Article 12(1) and (2). All new clubs shall pay this fee forthwith.
- (2) Upon payment, the club shall be issued a membership card whose references shall appear permanently on its letterhead as well as on the FECAFOOT club list.

#### **Article 23: Cases Not Covered by These Regulations**

All cases not covered by these financial regulations shall be handled by the Executive Committee.

#### **Article 24:** Entry into Force:

These Financial Regulations shall enter into force as from the date of their adoption.

Done at Yaounde on 13 July 2021

Benjamin Didier BANLOCK

SEIDOU MBOMBO NJOYA

SECRETARY-GENERAL

**PRESIDENT**